Procuring Entity : City Government of Cagayan de Oro
Requisition Office : CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE

Purchase Request Number: 21-1281
Purchase Request Date: May 3, 2021
Approved Budget for the Contract: ₱58,500.00
PPMP Code: CSWD21-03 HCFG

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE (BAC) - GOODS
City Hall, Cagayan de Oro City

REQUEST FOR QUOTATION (SHOPPING 52.1B OF THE 2016 RIRR OF RA 9184)

Supply & Delivery 20 bot. Epson Ink Black & other items; PR No. 21-1281 dated May 3, 2021.

Date : June 9, 2021
Quotation No. : 1357-21

Company Name

Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions on this page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 2:00PM on June 16, 2021 in the return envelope attached herewith.

By Authority of the BAC:

TEODORO A. SABUGA-A, JR
BAC Chairperson

NOTE:

1. **DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS**
2. **WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;**
3. **PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS;**
4. **PhilGEPS REGISTRATION CERTIFICATE/NUMBER SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION;**
5. **SUBMIT CURRENT AND VALID MAYOR'S/BUSINESS PERMIT**
6. **SUPPLIERS FOR EQUIPMENT SHALL SUBMIT BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED; AND**
7. **DULY NOTARIZED OMNIBUS SWORN STATEMENT PRIOR ISSUANCE OF NOTICE OF AWARDS.**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT PRICE
1	Epson Ink Black 3110		20 bottle	
2	Epson Ink Colored Magenta 3110		20 bottle	
3	Epson Ink Colored Cyan 3110		20 bottle	
4	Epson Ink Colored Yellow 3110		20 bottle	
5	Epson Ink Black L360		20 bottle	
6	Epson Ink Colored Cyan L360		10 bottle	
7	Epson Ink Colored Yellow L360		10 bottle	
8	Epson Ink Colored Magenta L360		10 bottle	
	x-x-x-x			

PhilGEPS Registration Number: _____

After having carefully read and accepted your General Conditions, I/we quoted you on the item at prices noted above.

_____
Printed Name / Signature / Designation

_____
Tel. No. / Cellphone No. / E-mail Address

_____
Date