

# UNIFIED APPLICATION FORM FOR BUILDING PERMIT

- SIMPLE  COMPLEX\*  
 NEW  RENEWAL  AMENDATORY

THIS APPLIES ALSO FOR:  LOCATIONAL CLEARANCE  FIRE SAFETY EVALUATION CLEARANCE

APPLICATION NO.

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AREA NO.

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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT)**

OWNER / APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		
ADDRESS: NO.,	STREET,	BARANGAY,	CITY / MUNICIPALITY	ZIP CODE
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ CURRENT TAX DEC. NO. _____				CONTACT NO.
STREET _____ BARANGAY _____ CITY / MUNICIPALITY OF _____				
<b>SCOPE OF WORK</b> <input type="checkbox"/> NEW CONSTRUCTION <span style="margin-left: 100px;"><input type="checkbox"/> RENOVATION _____</span> <span style="margin-left: 100px;"><input type="checkbox"/> RAISING _____</span> <input type="checkbox"/> ERECTION _____ <span style="margin-left: 100px;"><input type="checkbox"/> CONVERSION _____</span> <span style="margin-left: 100px;"><input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE _____</span> <input type="checkbox"/> ADDITION _____ <span style="margin-left: 100px;"><input type="checkbox"/> REPAIR _____</span> <span style="margin-left: 100px;"><input type="checkbox"/> LEGALIZATION OF EXISTING BUILDING _____</span> <input type="checkbox"/> ALTERATION _____ <span style="margin-left: 100px;"><input type="checkbox"/> MOVING _____</span> <span style="margin-left: 100px;"><input type="checkbox"/> OTHERS (Specify) _____</span>				
<b>USE OR CHARACTER OF OCCUPANCY</b> <input type="checkbox"/> <b>GROUP A : RESIDENTIAL (DWELLINGS)</b> <input type="checkbox"/> SINGLE <input type="checkbox"/> DUPLEX <input type="checkbox"/> RESIDENTIAL R-1, R-2 <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP B : RESIDENTIAL</b> <input type="checkbox"/> HOTEL <input type="checkbox"/> MOTEL <input type="checkbox"/> TOWNHOUSE <input type="checkbox"/> DORMITORY <input type="checkbox"/> BOARDINGHOUSE, LODGING HOUSE <input type="checkbox"/> RESIDENTIAL R-3, R-4, R-5 <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP C : EDUCATIONAL &amp; RECREATIONAL</b> <input type="checkbox"/> SCHOOL BUILDING <input type="checkbox"/> SCHOOL AUDITORIUM, GYMNASIUM <input type="checkbox"/> CIVIC CENTER <input type="checkbox"/> CHURCH, MOSQUE, TEMPLE, CHAPEL <input type="checkbox"/> CLUBHOUSE <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP D : INSTITUTIONAL</b> <input type="checkbox"/> HOSPITAL OR SIMILAR STRUCTURE <input type="checkbox"/> HOME FOR THE AGED <input type="checkbox"/> GOVERNMENT OFFICE <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP E : COMMERCIAL</b> <input type="checkbox"/> BANK <input type="checkbox"/> STORE <input type="checkbox"/> SHOPPING CENTER / MALL <input type="checkbox"/> DRINKING / DINING ESTABLISHMENT <input type="checkbox"/> SHOP (i.e. DRESS SHOP, TAILORING, BARBERSHOP, etc.) <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP F : LIGHT INDUSTRIAL</b> <input type="checkbox"/> FACTORY / PLANT (USING INCOMBUSTIBLE/ NON-EXPLOSIVE MATERIALS) <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP G : MEDIUM INDUSTRIAL</b> <input type="checkbox"/> STORAGE / WAREHOUSE (FOR HAZARDOUS/ HIGHLY FLAMMABLE MATERIALS) <input type="checkbox"/> FACTORY (FOR HAZARDOUS/ HIGHLY FLAMMABLE MATERIALS) <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP H : ASSEMBLY (OCCUPANT LOAD LESS THAN 1,000)</b> <input type="checkbox"/> THEATER, AUDITORIUM, CONVENTION HALL, GRANDSTAND/ BLEACHER <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP I : ASSEMBLY (OCCUPANT LOAD 1,000 OR MORE)</b> <input type="checkbox"/> COLISEUM, SPORTS COMPLEX, CONVENTION CENTER AND SIMILAR STRUCTURE <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP J : (J-1) AGRICULTURAL</b> <input type="checkbox"/> BARN, GRANARY, POULTRY HOUSE, PIGGERY, GRAIN MILL, GRAIN SILO <input type="checkbox"/> OTHERS _____ <input type="checkbox"/> <b>GROUP J : (J-2) ACCESSORIES</b> <input type="checkbox"/> PRIVATE CARPORT / GARAGE, TOWER, SWIMMING POOL, FENCE OVER 1.80m, STEEL / CONCRETE TANK <input type="checkbox"/> OTHERS _____				
OCCUPANCY CLASSIFIED _____		TOTAL ESTIMATED COST: P _____		
NUMBER OF UNITS _____		BUILDING _____ COST OF EQUIPMENT INSTALLED: P _____		
NUMBER OF STOREY _____		ELECTRICAL _____ P _____		
TOTAL FLOOR AREA _____ SQ. M.		MECHANICAL _____ P _____		
LOT AREA _____ SQ. M.		ELECTRONICS _____ P _____		
		PLUMBING _____ P _____		
PROPOSED DATE OF CONSTRUCTION: _____		EXPECTED DATE OF COMPLETION: _____		

DO NOT FILL-UP (PSA USE ONLY)


**BOX 2**

**FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE OWNER)**

_____ <b>ARCHITECT OR CIVIL ENGINEER</b> (Signed and Sealed Over Printed Name) Date _____	Address _____ PRC No. _____ Validity _____ PTR No. _____ Date Issued _____ Issued at _____ TIN _____
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**BOX 3** **BOX 4**

<b>APPLICANT:</b> _____ (Signature Over Printed Name) Date _____	WITH MY CONSENT: <b>LOT OWNER / AUTHORIZED REPRESENTATIVE</b> _____ (Signature Over Printed Name) Date _____
Address _____	Address _____
Gov't Issued ID No. _____ Date Issued _____ Place Issued _____	Gov't Issued ID No. _____ Date Issued _____ Place Issued _____

**BOX 5**

REPUBLIC OF THE PHILIPPINES )  
 CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S

BEFORE ME, at the City/Municipality of \_\_\_\_\_, on \_\_\_\_\_ personally appeared the following:

APPLICANT	Gov't Issued ID No.	Date Issued	Place Issued
LICENSED ARCHITECT OR CIVIL ENGINEER <small>(Full-Time Inspector and Supervisor of Construction Works)</small>	Gov't Issued ID No.	Date Issued	Place Issued

whose signatures appear hereinabove, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

NOTARY PUBLIC (Until December \_\_\_\_\_)

BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

ASSESSED FEES	ACCOUNT	BASIS OF ASSESSMENT	AMOUNT DUE	ASSESSED BY
<b>FOR ZONING (ZONING ADMINISTRATOR):</b>				
<input type="checkbox"/> LOCATIONAL / ZONING OF LAND				
<b>FOR BUILDING / STRUCTURE (OBO):</b>				
<input type="checkbox"/> FILING FEE				
<input type="checkbox"/> LINE AND GRADE (Geodetic)				
<input type="checkbox"/> FENCING				
<input type="checkbox"/> ARCHITECTURAL				
<input type="checkbox"/> CIVIL / STRUCTURAL				
<input type="checkbox"/> ELECTRICAL				
<input type="checkbox"/> MECHANICAL				
<input type="checkbox"/> SANITARY				
<input type="checkbox"/> PLUMBING				
<input type="checkbox"/> ELECTRONICS				
<input type="checkbox"/> INTERIOR				
<input type="checkbox"/> SURCHARGES				
<input type="checkbox"/> PENALTIES				
<b>FOR FIRE SAFETY (BFP):</b>				
<input type="checkbox"/> FIRE CODE CONSTRUCTION TAX				
<input type="checkbox"/> HOTWORKS				
<b>TOTAL</b>				

**TERMS AND CONDITIONS:**

1. The Owner/Applicant shall accomplish the prescribed Application Form, with the assistance of the concerned design professional/s and/or the Architect/Civil Engineer, hired/commissioned by him/her as full-time inspector/supervisor of the construction works, by filling up the necessary data / information required thereat.
2. The fully accomplished prescribed Application Form, duly notarized, shall be submitted to the concerned Office of the Building Official, accompanied by the various applicable ancillary and accessory permits, plans and specifications signed and sealed by the corresponding design professionals who shall be responsible for the comprehensive and correctness of the plans in compliance to the National Building Code of the Philippines (PD 1096), its Revised IRR and all applicable referral codes and professional regulatory laws, together with the other documentary requirements pursuant to Section 302 of PD 1096 and its Revised IRR.

I have read this form, understood its contents and consent to the processing of my personal data. I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF OWNER/APPLICANT