

MC
KOMMIBUS

Purchase Request Number : 21-2518
Purchase Request Date : August 26, 2021
PPMP Code : ASSES21-078

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE (BAC) - GOODS
City Hall, Cagayan de Oro City

PURCHASE ORDER

page 1 of 1

Supplier : GLOBAL COPIER TRADING
Address : Matilde F. Neri St., Carmen, CDO
E-mail Address :
Telephone No. :
TIN :

P.O. No. 2399
Date OCT 15 2021
Mode of : SHOPPING (52.1
Procurement b) OF THE 2016
RIR OF RA 9184

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CITY ASSESSMENT DEPARTMENT

Delivery Term : TWENTY (20) CALENDAR DAYS

via CGSO for inspection

Date of Delivery :

Payment Term :

ITEM NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
	pc	Toner: CE285A/CB435A (For existing HP Laser JET P1102 Printer)	PRISTINE 19	1,890.00	35,910.00
2	pc	Mono Cartridge: ESS 162 (For existing Free-use OKI 4 in 1 Copier)	PRISTINE 2	7,250.00	14,500.00
		x-x-x-x For official use.			P50,410.00

(Total Amount in Words)

FIFTY THOUSAND FOUR HUNDRED TEN & 00/100 PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

By Authority of the BAC:

TEODORO A. SABUGA-A, JR.
BAC Chairperson

APPROVED:

HON. OSCAR S. MORENO
City Mayor

Conforme:

ROSE MAE M. MATUMAN
Signature over Printed Name of Supplier

10/19/2021
Date

Note: This serves as Notice of Award and Contract once Conformed within Ten (10) Days, by the Supplier.