

Purchase Request Number : 21-1584
Purchase Request Date : May 15, 2021
PPMP Code : MO21-CHARTER 00

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE (BAC) - GOODS
City Hall, Cagayan de Oro City

PURCHASE ORDER

page 1 of 1

Supplier : CROWN PAPER AND STATIONERIES SUPPLY
Address : VELEZ JR. BORJA ST., CAGAYAN DE ORO CITY
E-mail Address :
Telephone No. :
TIN :

P.O. No. : 2208
Date : SEP 20 2021
Mode of : NEGOTIATED 53.9
Procurement : SMALL-VALUE OF THE 2016 RIRR OF RA 9184

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CITY MAYOR'S OFFICE
via CGSO for inspection
Date of Delivery :
Delivery Term : THIRTY (30) CALENDAR DAYS
Payment Term :

ITEM NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	pc	Philippine Flag 3 x 5 (made of Oxford polyester) CROWN	250	830.00	P207,500.00
2	pc	Philippine Flag 5 x 8 (made of Oxford polyester) CROWN x-x-x-x-x-x-x-x-x-x-x-x	24	1,000.00	P24,000.00
					P231,500.00
FOR THE CITY MAYORS ACTIVITY USE					

(Total Amount in Words) TWO HUNDRED THIRTY ONE THOUSAND FIVE HUNDRED AND 00/100 PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,
By Authority of the BAC:

TEODORO A. SABUGA-A, JR.
BAC Chairperson

Conforme:

Signature over Printed Name of Supplier

Date

APPROVED:

OSCAR S. MORENO
City Mayor

Note: This serves as Notice of Award and Contract once Conformed within Ten (10) Days, by the Supplier.