



Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY MAYOR

cagayan
deOro
city of golden friendship

NOTICE TO PROCEED

27 October 2021

JUANITO T. CHIO
Proprietor
Mortola Hayes St.,
Cagayan de Oro City

Dear Mr. Chio:

The attached Contract Agreement having been approved, notice is hereby given to **Cagayan Educational Supply** that the work may commence on the **Supply and Delivery of Various Office Supplies; PR No. 21-1902 dated 14 June 2021; SN 177 - 2021**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

OSCAR S. MORENO
City Mayor

I acknowledge receipt of this Notice on 10/27/2021

Name of the Representative of the Bidder: _____

Authorized Signature:  _____