

Procuring Entity : City Government of Cagayan de Oro  
 End-User Unit : CITY GENERAL SERVICES OFFICE  
 Purchase Request Number: 21-1888  
 PR Date: June 25, 2021

ABC : PhP377,238.00  
 PPMP Code : CGSO21-091

**PURCHASE ORDER**  
 City of Cagayan de Oro  
 Agency / Procuring Entity

Supplier : **CAGAYAN EDUCATIONAL SUPPLY**  
 Address : Daumar-Mortola Hayes St., CDOC  
 E-mail Address : \_\_\_\_\_  
 Telephone No. : 09177069996  
 TIN : \_\_\_\_\_

P.O. No. \_\_\_\_\_  
 Date : **2016 SEP 01 2021**  
 Mode of Procurement : Negotiated  
 Procurement under Section 53.2 of the 2016 revised IRR of RA 9184 (Emergency Case)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : via CGSO for inspection

Delivery Term : Seven (7) calendar days

Date of Delivery : \_\_\_\_\_

Payment Term : \_\_\_\_\_

ITEM NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	units	Laptop: Intel Core i7-1165G7 Processor [2] 512GB Solid State Drive [3] 16GB SODIMM DDR4 SDRAM No Optical Drive Windows 10 [8] 15.6" FHD IPS LED Display Monitor 3-cell, 41 Wh [63]  x-x-x-x-x For the use in the encoding of vaccination program, in reponse for COVID-19 , this City.	5	75,447.60	<b>P377,238.00</b>

(Total Amount in Words) **THREE HUNDRED SEVENTY SEVEN THOUSAND TWO HUNDRED THIRTY EIGHT AND 00/100 PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

By Authority of the PAC

**TEODORO A. SABUGA-A, JR.**  
 BAC Chairperson

APPROVED:

**OSCAR S. MORENO**  
 City Mayor

Conforme: