



Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY MAYOR

cagayan
de Oro
city of golden friendship

NOTICE TO PROCEED

09 February 2022

EVA G. MONTERO

Authorized Representative
Kymron General Merchandise
Pabayo – Chavez Sts.,
Cagayan de Oro City

Dear Ms. Montero:

The attached Contract Agreement having been approved, notice is hereby given to **Kymron General Merchandise** that the work may commence on the **Supply and Delivery of Various Office Supplies; PR No. 21-1127 Q1 dated 10 November 2021; SN 285 - 2021**, effective upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

OSCAR S. MORENO
City Mayor

I acknowledge receipt of this Notice on 2/9/22

Name of the Representative of the Bidder: EVA G. MONTERO

Authorized Signature: