



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan**  
**deOro**  
city of golden friendship

**NOTICE TO PROCEED**

27 April 2023

**ARVIN REY S. TONDAG**  
Authorized Representative  
Toyota Cagayan de Oro, Inc.  
KM2 National Highway, Kauswagan,  
Cagayan de Oro City

Dear Mr. Tondag:

The attached Contract Agreement having been approved, notice is hereby given to **Toyota Cagayan de Oro, Inc.** that the work may commence on the **Supply and Delivery of Vehicles; PR No. 22-3946 dated 03 October 2022; SN 301 - 2022**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

**ROLANDO A. UY**  
City Mayor

I acknowledge receipt of this Notice on 4-27-23

Name of the Representative of the Bidder: TONDAG, ARVIN REY S.

Authorized Signature: [Signature]