Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY MAYOR

cagayan de Oro
city of golden friendship

NOTICE TO PROCEED

02 June 2025

MA. CORAZON G. ELLESO
Authorized Representative
Wizmaster Computer Sales and Services Corporation
Ground Floor Solana District Andres Bonifacio Ave.,
Iligan City

Dear Ms. Elleso:

The attached Contract Agreement having been approved, notice is hereby given to **Wizmaster Computer Sales and Services Corporation** that the work may commence on the **Supply and Delivery of Core Smart Switch 24 ports + SFP and other items; PR No. 24-3879 dated September 25, 2024; SN 387a - 2024,** effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

ROLANDO A. UY
City Mayor

I acknowledge receipt of this Notice on 6-2-25

Name of the Representative of the Bidder: MA CORAZON G. ELLESO

Authorized Signature: _____