

## PURCHASE ORDER

City Government of Cagayan de Oro  
 Agency / Procuring Entity

Supplier : <b>XAVIER UNIVERSITY</b>	P.O. No. : <b>0424</b>
Address : <b>Manresa Complex, W. Masterson Avenue, Upper Balulang</b>	Date : <b>FEB 24 2022</b>
E-mail Address : _____	Mode of Procurement : <b>Negotiated Procurement</b>
Telephone No. : _____	under Section 53.10 of the 2016 revised IRR of RA 9184 (Case: Lease of Venue)
TIN : _____	

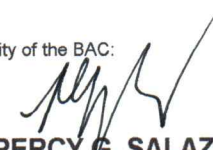
Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery : _____	Delivery Term : <b>Fourteen (14) calendar days</b>
Date of Delivery : _____	Upon completion of delivery and Payment Term : <b>acceptance</b>

ITEM NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	Lot	Lease of Venue/Room Accommodation For 9 pax for 14 days	1	37,170.00	P37,170.00
2	Lot	Lease of Venue/Room Accommodation For 13 pax for 1 day	1	2,535.00	2,535.00
3	Lot	Lease of Venue/Room Accommodation For 9 pax for 7 days	1	12,285.00	12,285.00
4	Lot	Lease of Venue/Room Accommodation For 9 pax for 6 days	1	10,530.00	10,530.00
5	Lot	Lease of Venue/Room Accommodation For 8 pax for 5 days	1	7,800.00	7,800.00
6	Lot	Lease of Venue/Room Accommodation For 6 pax for 2 days	1	2,340.00	2,340.00
7	Lot	Lease of Venue/Room Accommodation For 5 pax for 4 days	1	3,900.00	3,900.00
8	Lot	Lease of Venue/Room Accommodation For 3 pax for 13 days	1	7,605.00	7,605.00
9	Lot	Lease of Venue/Room Accommodation For 3 pax for 12 days	1	7,020.00	7,020.00
10	Lot	Lease of Venue/Room Accommodation For 3 pax for 9 days	1	5,265.00	5,265.00
11	Lot	Lease of Venue/Room Accommodation For 3 pax for 8 days	1	4,680.00	4,680.00
12	Lot	Lease of Venue/Room Accommodation For 1 pax for 14 days	1	2,730.00	2,730.00
13	Lot	Lease of Venue/Room Accommodation For 1 pax for 11 days	1	2,145.00	2,145.00
14	Lot	Lease of Venue/Room Accommodation For 1 pax for 10 days	1	1,950.00	1,950.00
15	Lot	Lease of Venue/Room Accommodation For 1 pax for 3 days	1	585.00	585.00
16	Lot	Meals for 9 pax	1	51,030.00	51,030.00
17	Lot	Meals for 9 pax	1	26,730.00	26,730.00
18	Lot	Meals for 9 pax	1	23,085.00	23,085.00
19	Lot	Meals for 8 pax	1	17,280.00	17,280.00
20	Lot	Meals for 3 pax	1	16,200.00	16,200.00
21	Lot	Meals for 3 pax	1	14,985.00	14,985.00
22	Lot	Meals for 3 pax	1	11,340.00	11,340.00
23	Lot	Meals for 3 pax	1	10,125.00	10,125.00
24	Lot	Meals for 5 pax	1	8,775.00	8,775.00
25	Lot	Meals for 13 pax	1	7,020.00	7,020.00
26	Lot	Meals for 1 pax	1	5,805.00	5,805.00
27	Lot	Meals for 6 pax	1	5,670.00	5,670.00
28	Lot	Meals for 1 pax	1	5,671.00	4,590.00
29	Lot	Meals for 1 pax	1	5,672.00	4,185.00
30	Lot	Meals for 1 pax	1	5,673.00	1,350.00
X-X-X-X-X					<b>P316,710.00</b>
For COVID-19 Quarantine Facility for Locally Stranded Individuals, Overseas Filipino Workers, COVID-19 patients and close contacts					

(Total Amount in Words) **THREE HUNDRED SIXTEEN THOUSAND SEVEN HUNDRED TEN AND 00/100 PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,  
 By Authority of the BAC:  
  
**ATTY. PERCY G. SALAZAR**  
 Chairperson, Bids and Awards Committee

APPROVED:  
  
**OSCAR S. MORENO**  
 City Mayor

Conforme:  
  
 Signature over Printed Name of Supplier  
**2/24/2022**  
 Date