



NOTICE TO PROCEED

23 December 2025

THELMA D. TESORO

Proprietor
Endless Books and Magazines Trading
Purok 4, Ochoa Ave., Tandang Sora,
Butuan City

Dear Ms. Tesoro:

The attached Contract Agreement having been approved, notice is hereby given to **Endless Books and Magazines Trading** that the work may commence on the **Supply and Delivery of Books with Supplementary Learning Resources; PR No. 25-3758 dated 01 September 2025; SN 143-2025**, effective upon the receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Cagayan de Oro.

Very truly yours,

ROLANDO A. UY
City Mayor

I acknowledge receipt of this Notice on 12-23-25

Name of the Representative of the Bidder: BALILING, BOBBY

Authorized Signature: 