

# PURCHASE ORDER

Procuring Entity : City Government of Cagayan de Oro  
 End User Unit : CITY EQUIPMENT DEPOT  
 Purchase Request (PR) Number : 23-2580  
 PR Date : July 24, 2023

ABC : Php 523,960.00  
 PPMP Code : DEPOT23-48  
 Quotation No. : 1899-23  
 CRN : 10092836



**City Government of Cagayan de Oro**

**LGU**

Supplier : <u>CIVIC MERCHANDISING INC.</u>	P.O. No. : <b>3122-23</b>
Address : <u>CUGMAN, CAGAYAN DE ORO CITY</u>	Date : <b>NOV 10 2023</b>
TIN : _____	Mode of Procurement : <u>Small Value Procurement (Sec. 53.9)</u>
	PR No./s : <u>23-2580</u>

Gentlemen

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DEPOT VIA CGSO for Inspection</u>	Delivery Term : <u>SEVEN (7) CALENDAR DAYS</u>
Date of Delivery : _____	Payment Term : _____

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1	pc	Ultra Diesel Engine Oil 15W/40 VDS-3 85102464	392	292.00	114,464.00
2	pc	Oil Filter #4110002354001	9	1,610.00	14,490.00
3	pc	Transmission Filter LG G8180 #411000076368	1	6,775.00	6,775.00
4	pc	Super Transmission Oil 80W/90 API GL-5 #411000076368	240	471.00	113,040.00
5	pc	Fuel Filter Insert #4110002354002	16	2,044.00	32,704.00
6	pc	Filter FWS #4110001016004	4	1,918.00	7,672.00
7	pc	Air Filter (inner & outer) #411000169001	4	5,227.00	20,908.00
8	pc	Oil Filter SPIN-ON LG938 7200001778 #4110000076368	4	6,775.00	27,100.00
9	pc	Filter Insert #4120004037001	3	14,505.00	43,515.00
10	pc	Filter Insert #4120004036003	4	4,942.00	19,768.00

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

**ROLANDO AJUY**  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Mayor  
\_\_\_\_\_  
Designation

**Note: This serves as Notice of Award and Contract once Conformed within Ten (10) Days, by the Supplier.**

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No.	Unit	Description	Quantity	Unit Price	Total Price
11	pc	Breather Cap #4120005062	4	1,153.00	4,612.00
12	pc	Super Hydraulic Oil ISO VG68 #15058186	264	292.00	77,088.00
13	pc	Strainer #4190004183001	2	4,029.00	8,058.00
14	pc	Filter Netting #28300005361	2	1,597.00	3,194.00
15	gal	Coolant (Ready Mixed) 5L/GAL YELLOW 85108913 #22567321	6	4,573.00	27,438.00
16	pc	Gas Exchange Filter #4120001088	1	1,462.00	1,462.00
		X-X-X-X-X-X-X-X-X-X-X			
(Total Amount in Words) <b>Five Hundred Twenty-Two Thousand Two Hundred Eighty-Eight and 00/100 Pesos Only.</b>					<b>Total</b> <b>Php522,288.00</b>

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme:

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name of Supplier

**ROLANDO A. UT**  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

City Mayor  
\_\_\_\_\_  
Designation

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