Procuring Entity : City Government of Cagayan de Oro
Requisition Office : CITY DISASTER RISK REDUCTION MANANAGEMENT OFFICE

Purchase Request Number : **24-1134**
Purchase Request Date : **April 8, 2024**
Approved Budget for the Contract : **P921,500.00**
PPMP code : **CDRR24-LDRRMF048**

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

Project Name: Supply and Delivery of 175 boxes of Cereal Powder Drink and other items; PR No. 24-1134, dated Apr 08, 2024

Method of Procurement: Section 53.9 (Negotiated Procurement[Small Value Procurement] of the Updated 2016 Revised IRR of R.A. 9184)

Date : **April 29, 2024**
Quotation No. : **0675-24**

_____

Company Name

_____

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of May 3, 2024** .

By Authority of the BAC:

ATTY. JOEFFREY D. NAMALATA
City General Services Officer

Terms and Conditions:

1. **Delivery Period shall be within 15 calendar days.**
2. **Warranty shall be for a period of Three (3) months for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.**
3. **Price Validity shall be for a period of Ninety (90) calendar days.**
4. **The following shall be attached upon submission of the quotation:**
    1) **PhilGEPS Registration Number**
    2) **Current and valid Mayor's/Business Permit**
    3) **Brochures of the prodcuct being offered for equipment/ vehicles/electronic devices/ appliances**
    4) **Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Cereal Powder Drink - 30g; 10 pcs/tie; 16 ties/box		175	box	
2	Bottled Drinking Water - 500ml/bottle; 24 bottles/box		275	box	
3	Coffee Mix 3 in 1 - 32g; 10 pcs/pack; 48 packs/box		100	box	
Total Amount in Words and Figures					

PhilGeps Registration Number : _____

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No. / E-mail Address

_____
Date