



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE BUILDING OFFICIAL**



**ELECTRONICS PERMIT**

**APPLICATION NO.**

**ELP NO.**

**BUILDING PERMIT NO.**

**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)**

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS NO.	STREET,	BARANGAY,	CITY/MUNICIPALITY	ZIPCODE
TELEPHONE NO.				
LOCATION OF CONSTRUCTION:	LOT NO. _____	BLK. NO. _____	TCT NO. _____	TAX DEC NO. _____
STREET _____		BARANGAY _____		CITY/MUNICIPALITY OF _____
SCOPE OF WORK				
<input type="checkbox"/> NEW INSTALLATION		<input type="checkbox"/> ANNUAL INSPECTION		<input type="checkbox"/> OTHERS(SPECIFY _____)

**BOX 2(TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

NATURE OF INSTALLATION WORKS / EQUIPMENT SYSTEM:

<input type="checkbox"/> TELECOMMUNICATION SYSTEM	<input type="checkbox"/> ELECTRONICS FIRE ALARM SYSTEM	<input type="checkbox"/> ELECTRONICS COMPUTERIZED PROCESS CONTROL AUTOMATION SYSTEM
<input type="checkbox"/> BROADCASTING SYSTEM	<input type="checkbox"/> SOUND COMMUNICATION SYSTEM	<input type="checkbox"/> BUILDING AUTOMATION MANAGEMENT AND CONTROL SYSTEM
<input type="checkbox"/> TELEVISION SYSTEM	<input type="checkbox"/> CENTRALIZED CLOCK SYSTEM	<input type="checkbox"/> BUILDING WIRING UTILIZING COPPER CABLE FIBER OPTIC CABLE OR OTHER MEDIAL ELECTRONICS SYSTEM
<input type="checkbox"/> INFORMATION TECHNOLOGY SYSTEM	<input type="checkbox"/> SOUND SYSTEM	
<input type="checkbox"/> SECURITY AND ALARM SYSTEM	<input type="checkbox"/> ELECTRONICS CONTROL AND CONVEYOR SYSTEM	
<input type="checkbox"/> ANY OTHER ELECTRONICS AND I.T. SYSTEM, EQUIPMENT, APPARATUS, DEVICE AND/OR COMPONENT(SPECIFY) _____		
<b>PREPARED BY;</b> _____		

**BOX 3**

**DESIGN PROFESSIONAL PLANS AND SPECIFICATION**

\_\_\_\_\_ Date \_\_\_\_\_  
**PROFESSIONAL ELECTRONICS ENGINEER**  
(Signed and Sealed Over Printed Name)

Address \_\_\_\_\_

PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 4**

**SUPERVISOR-IN-CHARGE OF ELECTRONICS WORKS**

\_\_\_\_\_ Date \_\_\_\_\_  
**PROFESSIONAL ELECTRONICS ENGINEER**  
(Signed and Sealed Over Printed Name)

Address \_\_\_\_\_

PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 5**

**APPLICANT**

\_\_\_\_\_ (Signature Over Printed Name)  
Date \_\_\_\_\_

Address \_\_\_\_\_

C.T.C. No.	Date Issued	Placed Issued
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**BOX 6**

**WITH MY CONSENT; LOT OWNER**

\_\_\_\_\_ (Signature Over Printed Name)  
Date \_\_\_\_\_

Address \_\_\_\_\_

C.T.C. No.	Date Issued	Placed Issued
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**TO BE ACCOMPLISHED BY PROCESSING AND EVALUATION DIVISION**

**BOX 7**

RECEIVED BY:	RECEIVED BY:
<b>FIVE (5) SETS OF ELECTRONIC DOCUMENTS</b>	
<input type="checkbox"/> ELECTRONICS PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHER (SPECIFY) _____

**BOX 8**

<b>PROGRESS FLOW</b>					<b>PROCESSED BY:</b>
	IN		OUT		
	DATE	TIME	DATE	TIME	
<b>ELECTRONICS</b>					
<b>OTHER (SPECIFY)</b>					

**BOX 9**

**ACTION TAKEN:**

  

**PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed electronics work shall be in accordance with the electronics plans filled with this Office and in conformity with the latest Electronics Code of the Philippines, the National Building Code and its IRR.
2. That prior to any electronics installation, a duly accomplished prescribed “**Notice of Construction**” shall be submitted to the Office of the Building Official.
3. That upon completion of the electronics works, the licensed supervisor/in-charge shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents and shall also accomplished the Certificate of Completion stating that the electronic work conform to the provision of the Electronics Code of the Philippines, the National Building Code and its IRR.
4. That this permit is null and void unless accompanied by the building permit.

  

PERMIT ISSUED BY:

  
  
  

ENGR. JOEL V. MOMONGAN  
**ACTING CITY BUILDING OFFICIAL**  
 (SIGNATURE OVER PRINTED NAME)

DATE: \_\_\_\_\_